

SPECIAL INSTRUCTIONS FOR THE SELECTION OF DISTRICT NOMINEES

In making your selection of a nominee for any district office, there are several things to keep in mind, as follows:

1. Eligibility to any office of the district shall be dependent upon employment with a firm and meeting regular requirements as outlined in the by-laws for CPI.
2. Each nominee must be actively engaged in consumer credit.
3. Eligibility to serve as an officer shall be dependent on having held the office of President of a local association.
4. Eligibility to the offices of First and Second Vice-President shall be dependent on having served other offices and as a local association President.
5. If for any reason the First or Second Vice-President is not available for the office of President, the nominee must have previously served as a District President.
6. No nominee may be named by the Nominating Committee, or from the floor, whose nomination has not been recommended and approved by the local association and whose consent has not been obtained.
7. A nominee is to be voted on by her/his local association members at a regular meeting by secret ballot. A copy of the minutes of that meeting where the nominee is voted on is to accompany the nomination form.
8. The by-laws further provide that "should associations not submit names of candidates in sufficient number to provide two nominees for each office, except that of President and First Vice-President, the Nominating Committee shall have the authority to select and present other nominees and to prepare the slate to the best of their judgment."
9. No association is to be represented by more than one nominee unless an exiting officer is serving as Second Vice-President or higher.
10. Please note: nomination forms must be in the hands of the Nominating Committee chairman no later than December 31, 2004 to allow for the printing of the slate in the Call to Conference issue of the *Crier*.
11. Enclose a 5x7 glossy photo with the nomination form. (If your candidate doesn't have a picture by the deadline date of Dec. 31, please do not hold up the form. Mail it with a notation that the picture will be forthcoming.
12. A separate typed resume is to be sent with the forms and pictures to be printed in the *Crier*...not more than seventy-five (75) words will be allowed.....no exceptions.

CAMPAIGN GUIDELINES

1. An association should be proud of their candidate and the candidate should be proud to be a district nominee.
2. Do not criticize an officer or candidate if they cannot attend a seminar, workshop installation, etc.
3. Always create enthusiasm.
4. Always reply to correspondence and invitations received.
5. District officers are the people who should set the feeling and example for others as to the guidelines for campaigning.
6. Any officer or candidate should feel free to attend a CPI-related function when the member or association is notified by the host organization.
7. Always use discretion and common sense.
8. Do not ask for votes! Do not use campaigning aids or decorations!
9. If a candidate is defeated, encourage him/her to run again.
10. If bulletins or flyers are mailed regularly or periodically to other associations or to district officers as normal procedure, it is permissible to mail the issue announcing a candidate. No others may be added to mailing lists for the purpose of announcing a candidate.
11. An association is to hold confidential any information or fact that it is sponsoring a candidate until the slate of nominees is approved by the nominating committee, which shall be after the deadline for submission of nominee qualifications.
12. An association's vote for the candidate should remain confidential.
13. A candidate should be judged on qualification, not on the fact that he/she has run for office before and been defeated.
14. An association should not feel that it is humiliating or reflects adversely on them if a candidate loses.
15. An association should not feel obligated to host a party for their candidate. If an association chooses to host a party, it should be simple and done with discretion.
16. The District Conference Committee will provide a ribbon designating "candidate", for identification purposes for all candidate at District Conference.
17. The campaign guidelines are to protect everyone and to ensure that each candidate, regardless of the size or financial stature of his/her association, has an equal opportunity for election to District office.

APPROVED BY THE EXECUTIVE BOARD
FEBRUARY 10, 1979

LYNNE REED
MARY P. LAFADY
CHAIRMAN MARY FLOYD, CCCE



**CREDIT PROFESSIONALS INTERNATIONAL
PACIFIC NORTHWEST COUNCIL, DISTRICT 10**

ASSOCIATION NOMINEE ENDORSEMENT FORM

ASSOCIATION: _____ DATE _____

SUPPORTS MEMBER: _____ FOR THE OFFICE OF: _____

Unless there is a specific office your nominee will not take, and unless your nominee is not already the Third Vice-President, it is preferable that your association, state the following in the above portion: "At the discretion of the Nominating Committee".

The Nominating Committee is charged with taking many factors into consideration when selecting a slate. Qualifications, years of service and location are all taken into consideration when the nominating forms are received and before a slate is decided.

The following is taken from the Bylaws Section 2 (H) of Article IX:

RULES TO GOVERN NOMINEES:

1. EACH NOMINEE SHALL MEET THE REGULAR MEMBERSHIP REQUIREMENTS, ARTICLE III MEMBERS, SECTION 1-A, REGULAR MEMBERSHIP.
2. EACH NOMINEE SHALL HAVE SERVED AS PRESIDENT OF A LOCAL ASSOCIATION.
3. EACH NOMINEE SHALL BE RECOMMENDED BY THE LOCAL ASSOCIATION, VOTED ON AT A REGULAR MEETING BY WRITTEN BALLOT. A COPY OF THE MINUTES OF THE MEETING TO ACCOMPANY THE NOMINATING FORM.
4. EACH NOMINEE SHALL BE CONSULTED AND WILLING TO SERVE.
5. NO ASSOCIATION TO BE REPRESENTED BY MORE THAN ONE NOMINEE.
6. THE NOMINATING COMMITTEE SHALL USE ITS DISCRETION IN SELECTING ONLY THOSE WHO WILL BE DESIRABLE OFFICERS OF THE DISTRICT.

Signature of nominee:

Signature of President:

Mailing address:

Billie Malone

Work: 703-846-0118

Home: 703-568-1735



**CREDIT PROFESSIONALS INTERNATIONAL
PACIFIC NORTHWEST COUNCIL, DISTRICT 10**

NOMINEE'S OFFICIAL RESUME FORM

NOMINEE NAME: _____ SOCIETY DESIGNATION _____

ADDRESS: _____

EMPLOYED BY: _____

POSITION WITH EMPLOYER: _____

ASSOCIATION AFFILIATION: _____

NUMBER OF YEARS A MEMBER: _____

NUMBER OF YEARS PERFECT ATTENDANCE: _____

NUMBER OF EDUCATIONAL CERTIFICATES: _____

YEAR SERVED AS ASSOCIATION PRESIDENT: _____

DISTRICT CHAIMANSHIPS HELD AND YEAR SERVED: _____

DISTRICT OFICES HELD AND YEAR SERVED: _____

YEAR SERVED AS PRESIDENT OF OTHER CREDIT ORGANIZATIONS: STATE NAME
OF ORGANIZATION AND YEAR SERVED _____

CREDIT RELATED AWARDS AND YEAR RECEIVED: _____

CREDIT RELATED PUBLICATIONS _____
